



SIXTH: The amount of capital stock, if any, or the number of shares or membership certificates, if any, and provisions for retirement, reacquisition and redemption of those shares or certificates are:

None

SEVENTH: Provision eliminating or limiting the personal liability of a director, an officer or both, to the corporation or its shareholders for monetary damages for breach of fiduciary duty as a director, an officer or both is (Note 1)

Indemnification. Each present and future Board member and officer, whether or not then in office, shall be indemnified by the Corporation against expenses actually and reasonably incurred by or imposed upon him or her (including, but without being limited to, settlements, judgments, costs, and counsel fees) in connection with the defense of any administrative, civil or criminal action, suit or proceeding in which he or she is made a party by reason of being or having been a Board member or officer of the Corporation, except in relation to matters as to which he or she shall be actually adjudged in such action, suit or proceeding to be liable for negligence or misconduct in the performance of duty. Such indemnification shall not be deemed exclusive of any other rights to which such Board member or officer may be entitled, under any other by-law, agreement, or as a matter of law or otherwise.

Limitations on Board Member and Officer Liability. Pursuant to RSA 508:16 or any similar, succeeding statute, the Board and officers shall not be liable for any bodily injury, personal injury or property damage if the claim for such damages arose from an act or acts committed in good faith and without willful or wanton negligence, in the course of an activity carried on to accomplish the purpose of the Corporation.

Officer/Director Information:

<u>Name</u>	<u>Title</u>	<u>Address</u>
Sandra Hauser	Treasurer	5 Lexington Court, Merrimack, NH, 03054, USA
Amy Ulricson	Secretary	605 NH Rte 175, Ashland, NH, 03217, USA
Claudette R Dachowski	President	702 Walnut St., Manchester, NH, 03104, USA

EIGHTH: Signatures and post office address of each of the persons associating together to form the corporation: (Note 2)

	<u>Signature and Name</u>	<u>Post Office Address</u>		
1	<u>Amy Ulricson</u> Signature <u>Amy Ulricson</u> Name (please print)	<u>605NH Rte 175</u> Street <u>Ashland</u> City/Town	<u>NH</u> State	<u>03217</u> Zip
2	<u>Sandra Hauser</u> Signature <u>Sandra Hauser</u> Name (please print)	<u>5 Lexington Court</u> Street <u>Merrimack</u> City/Town	<u>NH</u> State	<u>03054</u> Zip
3	<u>Jyl Dittbenner</u> Signature <u>Jyl Dittbenner</u> Name (please print)	<u>112 Pepperidge Drive</u> Street <u>Manchester</u> City/Town	<u>NH</u> State	<u>03103</u> Zip
4	<u>Claudette R Dachowski</u> Signature <u>Claudette R Dachowski</u> Name (please print)	<u>702 Walnut St.</u> Street <u>Manchester</u> City/Town	<u>NH</u> State	<u>03104</u> Zip
5	<u>Leonard B Campbell</u> Signature <u>Leonard B Campbell</u> Name (please print)	<u>168 Old Center Harbor Rd, Box 972</u> Street <u>Meredith</u> City/Town	<u>NH</u> State	<u>03253</u> Zip

Effective Date: 03/22/2026 04:32:00 PM

- Notes: 1. If no provision eliminating or limiting personal liability, insert "NONE"  
2. At least five signatures are required.

DISCLAIMER: All documents filed with the Corporation Division become public records and will be available for public inspection in either tangible or electronic form.



**NEW HAMPSHIRE SECRETARY OF STATE**

**David M. Scanlan**

*Corporation Division*

Thomas Connolly | Director

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Dear Business Owner;

Congratulations on starting your new business in New Hampshire!

Thanks to the Granite State's pro-growth business climate, New Hampshire businesses have many opportunities to flourish. Our state consistently tops national rankings in several categories, including for its strong economy.

Regardless of size, industry, ownership, or stage of development, each new business like yours adds to the state's vitality, diversity, and economic growth.

As you take your first steps as a New Hampshire business, the **Secretary of State's Corporations Division** is here to support you. If you have any questions about the registration process, setting up a QuickStart account, or annual report filings, just call the Corporations Division at (603) 271-3246 or visit [quickstart.sos.nh.gov/online](http://quickstart.sos.nh.gov/online).

As your business grows, the **Department of Business and Economic Affairs (BEA)** is your one-stop resource to help elevate your company. Whether your business needs technical support, funding for expansion, job training, certifications, workforce development assistance, help accessing to international markets, or assistance with permits or government contracting, BEA is here to provide you with confidential, customized assistance and help you find success. To contact BEA, call (603) 271-2591 or visit [www.nheconomy.com](http://www.nheconomy.com).

Thank you for registering your business in New Hampshire and best of luck in your new endeavor!

Sincerely,

A handwritten signature in blue ink that reads "Taylor Caswell".

Taylor Caswell

Commissioner, Department of Business and Economic Affairs

A handwritten signature in black ink that reads "Thomas B. Connolly".

Thomas B. Connolly

Corporations Director, New Hampshire Secretary of State



## NEW HAMPSHIRE SECRETARY OF STATE

David M. Scanlan

Corporation Division

Thomas Connolly | Director

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### What's Next?

#### *New Hampshire New Business Checklist*

Your business application has now been submitted and is under review by our staff. In most cases, filings are processed within 14 days of receipt. Once you receive notice that your application has been approved, here are some next steps for you to consider.



#### **Beneficial Ownership Report (BOI) to U.S. Department of the Treasury**

Effective January 1, 2024, Federal Law requires each new business entity to file a report within 90 days of formation listing its beneficial owners. Please review FinCen's Small Entity Compliance Guide at [www.fincen.gov](http://www.fincen.gov) to determine if you are required to file or if you need assistance. Some exceptions apply, but companies that fail to file may be subject to both civil and criminal penalties.



#### **Federal Employer Identification Number (EIN)**

Obtain an EIN from the Internal Revenue Service (IRS) if your business will have employees or if it elects to be taxed as a corporation. You can apply free for an EIN online through the [IRS website](#).



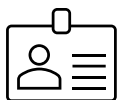
#### **State Business Licenses and Permits**

Identify any specific occupational licenses or permits required for your profession. Visit the New Hampshire Office of Professional Licensure and Certification [website](#) or contact the appropriate state agencies to determine the necessary licenses and permits.



#### **City/Town Business Licenses and Permits**

Some New Hampshire cities and towns also require a local business license for certain activities. Please contact your city/town hall for requirements and any local zoning ordinances.



#### **Employer Basics**

Register with the N.H. Department of Employment Security within 30 days of hiring your first employee and report new hires. Workers' Compensation coverage is required for businesses with one or more employees. See the N.H. Department of Labor [Employee Compliance Checklist](#) for more information.



### **Protect Your Brand – Register a Trademark**

If you are going to build a brand for yourself in the marketplace, brand protection is important. If you have a logo, consider registering it as a state or federal trademark. You may search or apply for a state trademark registration by visiting [NH Quickstart](#).



### **Ongoing Compliance – How to stay in GOOD STANDING**

There are ongoing requirements and compliance obligations for LLCs and corporations in New Hampshire. Make sure you do the following to keep your business in good standing:

- Submit your Annual Report, along with the annual fee of \$100.00, to the Secretary of State each year BY APRIL 1st.
- Report changes in officers, directors, managers, or members; business or mailing address; or business email promptly by filing a free [Business Information Change](#).
- If applicable, be sure to maintain your registered agent in New Hampshire to act as your authorized representative to accept legal service on behalf of the business.

*Please note that this checklist provides a general overview and should not be considered legal advice. You should consult with professionals to address your specific requirements and circumstances when starting a business in New Hampshire.*



Over the years, the SBA has developed many small business loan and assistance programs, special outreach efforts and initiatives to aid and inform small businesses. The following briefly describes the services available through SBA's Resource Partners:



**SCORE New Hampshire**

- Provides free business mentoring and advice
- Offers low or no cost local and online business training
- Shares free business resources, templates, and solutions 24/7 at score.org
- Guides existing small business with online business assessment tool
- Offers virtual webinars for businesses in all regions

**Mentoring Locations & Contact Info:**

Merrimack Valley  
 Mt. Washington Valley  
 Upper Valley  
 Monadnock Region  
 Lakes Region  
 P: 603-666-7561  
 E: [Info@score.org](mailto:Info@score.org)

Seacoast  
 P: 603-433-0575  
 E: [info@scorehelp.org](mailto:info@scorehelp.org)

**For more information, please visit**  
<https://www.scorenh.org/>



**Center for Women & Enterprise  
NH Women's Business Center**

- Delivers education & training programs both in-person and online at no or low cost on many business topics including start-up, financing, marketing, and more
- Supports financial education
- Creates networking opportunities
- Provides cost-free, one-on-one confidential business advising statewide

**For more information, please visit:**  
<https://www.cweonline.org/>

**For Schedules & Appointments:**  
 603-318-7580  
[Info.NewHampshire@CWEonline.org](mailto:Info.NewHampshire@CWEonline.org)



**Veterans Business Outreach Center  
of New England**

- Training & mentoring to service members and military spouses
- Technical and financial skill development

**To request counseling:**  
<https://sba-vboc.ecenterdirect.com/signup>

or  
 Call: 401-427-6536



**NH Small Business  
Development Center**

- Fulltime Certified Business Advisors provide one-on-one, confidential, advising services at no cost to NH enterprises
- e-Learning program offers more than 20 e-courses on small business topics
- Business Sustainability Program helps businesses create best management practices to reduce operational risk and increase profitability

**Business Advising Centers:**

Belknap & Grafton Counties  
 Laconia & Plymouth  
 Cheshire & Sullivan Counties  
 Keene

Merrimack Valley Region  
 Manchester & Nashua

North Country Region  
 Multiple satellite locations

Seacoast Regional Office  
 Dover, Portsmouth & Wolfeboro

Contact SBDC today to schedule a call or a one-on-one meeting with a Certified Business Advisor.

[nhsbdc.org](https://nhsbdc.org)  
[nh.sbdc@unh.edu](mailto:nh.sbdc@unh.edu)  
 603-862-2200

## Other Resources for New Hampshire Business Owners

The following is a list of popular state and local agencies that can answer most of the questions you have about starting a business in New Hampshire. Start a Conversation today!



<https://www.nh.gov/labor/>

**NH Department of Labor** can answer questions about worker's compensation, employee termination, and wage and hour laws. It offers free publications and seminars to help you understand NH labor rules and regulations.



**NH Department of Revenue Administration** is the resource for information about business tax and its taxpayer assistance page is a great starting point.

<https://www.revenue.nh.gov/assistance/index.htm>



**NH Works (Department of Employment Security)** has a statewide network of Job and Information Centers, providing assisted and self-directed employment and career-related services, and labor market information.

<https://www.nhworks.org/>



**NH Division of Economic Development** is the one-stop resource for business information assistance. The agency includes the Office of International Commerce, the Government Contracting Assistance Center, and a team of regional business resource specialists and business development managers. Connect today with one of our regional resource specialists.

<https://www.nheconomy.com/>



**NH SOS:** To help business owners in complying with applicable laws addressing service animals in public places, the Legislature authorized the Secretary of State to produce a free decal that can be displayed on the front door or window of your business. To request a decal and for more information regarding compliance, please visit:

<https://sos.nh.gov/corporation-ucc-securities/corporation/service-animals-pets-and-your-business/>